# Instructions for Examination Panels of Final State Examinations

Study Degree: Follow up Master´s Programme

Field of Study: International Management

## Final state examination: IG101, DIP\_IG

1. The Examination Panel shall verify the student´s identity.
2. The student shall be obliged to submit his/her registration sheet confirmed by the relevant study clerk that all conditions for taking the Final State Examination have been met. The student shall not be examined without the submission of the registration sheet.
3. The Final State Examination IG101 shall consist of three questions and a case study. The student shall be evaluated only by one final mark. If the student fails one question he/she shall resit the whole examination. The questions are based on the following subjects:
1. International Strategy

2. International Marketing

3. Corporate Finance

The case study may or may not be based on facts of one or more companies. ***The student shall return both the drawn questions and the case study to the Examination Panel.***The time given to the student to read through the case study and to prepare to answer the questions should be 30 minutes.

1. The drawn questions and the result of the Final State Examination shall be recorded to the Final State Examination Report.
2. The defence of the qualification (Master´s) thesis DIP\_IG shall be an integral part of the Final State Examination. The defence shall be taken as a presentation with the help of visual aids which shall be followed by the discussion. Defences may be organised separately from the IG101 part, however, only on the dates specified for the Final State Examinations.
3. The result of the Final State Examination shall be recorded as follows: excellent, very good, satisfactory, failed. The grade 4+ shall not be used. The Examination Panel shall decide on evaluation privately through voting by individual members. In case of tie votes the vote of the Chairperson of the Examination panel shall be decisive.
As regards evaluation, the following shall be taken into consideration:
* The student shall be evaluated “excellent” if he/she is able to prove exhausted knowledge of the relevant issue independently, he/she is able to provide answers beyond the required knowledge and at the same time he/she is able to prove relevant skills, i.e. to apply theoretical knowledge to the specific case study.
* The student shall be evaluated “very good” if the Examination Panel helps him/her only in one part (either the part requiring knowledge or the part requiring skills – e.g. clarifying the question or an extract from the case study), otherwise the student is able to prove knowledge as well as skills independently within the specified issue without any additional questions asked by any members of the Examination Panel.
* The student shall be evaluated “good” if he/she is able, whilst being led by and with the help (being given guided questions) of the Examination Panel, to prove knowledge of the specified issue and to apply such knowledge.
* The student shall be evaluated “failed” if, even with the help of the Examination panel, he/she is not capable to prove knowledge relating to the drawn question or to apply such knowledge to the specific cases study (i.e. that it is impossible to compensate missing knowledge by proven skills and vice versa).
* It always holds true that the resulting mark shall correspond to the worse mark if knowledge and skills of the student shall be at different levels.
1. The Final State Examination (IG101, DIP\_IG) may be retaken only twice. Retakes, except for the defence of the qualification thesis, shall not be before one month elapsed from the date of an unsuccessful attempt. If the qualification thesis was not defended the Examination Panel shall decide whether it will be possible to submit a modified thesis or whether the student will write a new thesis being provided a different topic. Such decision shall be recorded to the Final State Examination Report . It shall be possible to retake the defence of the thesis not sooner than three months from the date of an unsuccessful attempt.
2. The Chairperson of the Examination Panel shall be responsible for the course and proceedings of the Final State Examination.

Done in Prague on 30th May 2017.

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